



# Art on Show Awards 2024 Volunteers Program



Join our team and become  
an Art on Show Volunteer

Work on Mackay's prestigious art competition and three-day exhibition, the Art on Show Awards 2024 Volunteers will assist staff with the preparation, manning and dismantle of our eighteenth arts event.

Volunteering is an ideal way to meet like-minded individuals, gain new skills, and enjoy the arts, and we offer references for individual resumes on request. A great opportunity for those with spare time, willing to give back to community, plus each volunteer receives a complimentary pass to the Mackay Regional Show, and an invitation to the official exhibition opening night, Friday 2 August 2024, commencing 6.30pm.

## **Unpack Exhibition Works – Monday 29 July 2024**

### **8 VOLUNTEERS REQUIRED – 8.30am to 12.30pm approx.**

Volunteers required to move art works in the 500 Pavilion, and unpack all works. Label and store packaging, and label and collate entries to be hung etc. Assisting to organise gallery information corner and signage etc. (Some lifting involved)

## **Opening Night – Friday 2 August 2024**

### **2 VOLUNTEERS REQUIRED – 6.00pm to 9.00pm approx.**

Volunteers to assist staff with sales of works during opening night.

## **Oversee Exhibition – Saturday 3 August 2024**

### **4 VOLUNTEERS REQUIRED TO OVERSEE EXHIBITION – 10am to 4pm.**

Two volunteers per time slot – times available:  
10.00am – 1.00pm / 1.00pm – 4.00pm

## **Oversee Exhibition – Sunday 4 August 2024**

### **4 VOLUNTEERS REQUIRED TO OVERSEE EXHIBITION – 10am to 4pm.**

Two volunteers per time slot – times available:  
10.00am – 1.00pm / 1.00pm – 4.00pm

## **Oversee Exhibition – Monday 5 August 2024**

### **4 VOLUNTEERS REQUIRED TO OVERSEE EXHIBITION – 10am to 4pm.**

Two volunteers per time slot – times available:  
10.00am – 1.00pm / 1.00pm – 4.00pm

## **Exhibition Strike – Tuesday 6 August 2024**

### **8 VOLUNTEERS REQUIRED TO STRIKE EXHIBITION – 9am to 12pm.**

Dismantle and rewrapping works to be collected post event, for collection by artist's same day.

## EXHIBITION VOLUNTEER – DUTIES

- Welcome public into venue, invite them to enjoy the exhibition, and direct them to winning artist's work. Inform the public, all works for sale.
- Offer catalogues on entry, assist with finding artists work and mention recycling catalogues. Top up supply of catalogues if required (office staff will assist if additional copies required)
- Sale of artwork – all artwork for sale during the exhibition. Volunteer tasks include assisting with sales (Eftpos facility and instructions available in the pavilion). Volunteer staff will assist buyers, directly, process sale and give a receipt for sold work, then red spot can be placed on sold work. All sold work must remain in the exhibition until duration. Works available for collection from the upper level 500 Pavilion on Tuesday 6 August 2024, between 9am – 5pm. Or alternatively the following week from the Homestead Show Association office between 9am and 3pm.
- Direct public to gallery and sponsors information corner and encourage patrons to take any information therein.
- With a friendly approach, duties include policing food and drink restrictions, restraining small children from touching artworks (especially artists book works), and prohibiting works photographed or filmed. Signs will be in place to reference & bins provided in the venue, keeping in mind we are caretakers of artist's work.
- Encourage patrons to enter the People's Choice Award (judged by the public). patrons can nominate their favorite artist on entry forms provided and place them in the entry box at the front of exhibition. If more entry forms needed ask office staff to assist. Winner published, the week following.
- A record of patrons attending Art on Show is required for the Mackay Show Association. Clicker counter provided for exhibition staff to tally patrons attending the event. Please record your tally per shift.
- If any questions arise e.g. (patrons wishing to contact artists personally to view further works) Please record details in book provided and refer to Melissa to follow up.
- Melissa Broadhurst Awards Co-coordinator or Mackay Show Association office staff will be available to assist you with any queries you may have during your time with us, your patience would be greatly appreciated during this very busy time. Melissa M:0408 074 283, Show Office P:49 573916.
- We would like to invite all our wonderful volunteers to the official exhibition opening evening Friday 2 August 2024. You will also receive a complementary pass to the Mackay Regional Show June 18- 20

On behalf of the Mackay Show Association, we look forward to working with you, our generous arts volunteers, to further raise the profile of the arts in our region and celebrate and enjoy another successful year of competition.

Yours sincerely,



Melissa Broadhurst  
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